

WALKER WARNER ARCHITECTS

Job Opening - Project Manager

Firm Description

Walker Warner Architects is an award-winning San Francisco firm with a staff of 60+ that has completed many residential, winery and hospitality projects in California, Hawaii and other Western states. Our work is tailored to the uniqueness and diversity of each client and place, maintaining a consistent focus on design excellence, thorough project management and superior service. We believe in collaboration, continuous learning and sharing, and actively support candidates on the path to become licensed architects. Our office is friendly and spirited, with regular happy hours, field trips and design-focused presentations. We are conveniently located in SoMa within walking distance of all major transit systems.

For more information about our projects and firm, please visit us on [Instagram](#) or our [website](#).

Qualifications

- Accredited degree in architecture
- Ten or more years of related professional experience, including extensive design, technical and project management
- experience on high-end custom residential projects
- Demonstrated 3D modeling/BIM proficiency (Archicad preferred, but not required)
- Excellent verbal, written and graphic communication skills

Primary Responsibilities

- Lead the development of the design, working in collaboration with the clients, Principal and other members of the internal and external team
- Lead and oversee the development of all details and coordination with project consultants & contractors
- Oversee and direct junior team members in the production, organization and coordination of the BIM model and drawing sets as required for presentations, agency approvals and construction
- Develop and track project delivery plan, staffing, budget and schedule
- Research and specify materials, products and systems
- Attend jobsite meetings, oversee RFI responses, submittals and shop drawing review during Construction Administration
- Coach and mentor junior staff, share information and lessons learned to increase the firm's common knowledge

Compensation and Benefits

We offer a competitive compensation package including profit sharing, 401(k), health, dental, vision and long-term disability insurance, paid vacation and sick leave, commuter check and flexible spending accounts, and ARE test reimbursement.

How to Apply

Submit cover letter, resume and portfolio samples, with indication of your role on the projects submitted. We will acknowledge receipt of your information, but only candidates being considered for a position will be contacted. Please no hard copies, drop-ins or telephone calls. Reposting this job description elsewhere is not permitted.

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Walker Warner Architects
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